



## MINUTES

# Full Council – Annual Meeting

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Minutes of the Annual Meeting of Penryn Town Council held at the following date, time, and location.

**Date:** Thursday 12 May 2022

**Time:** 7:00 pm

**Location:** Temperance Hall (Teetotal Hall), Lower Market Street, Penryn TR10 8BH

**Councillors Present:** Tucker (Town Mayor), May (Deputy Mayor), Bennett, Doyle, Grant, Hanks, Harrison, Kirby, Langan, Milan, Ronchetti, Wenmoth, Widdon and Williams

**In attendance:** Helen Perry (Town Clerk), Linda Body (Administration Officer), Darren Holland (Customer Support Officer)

**Members of the public in attendance:** Approximately Sixty members of the public

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## 1. Election of the Town Mayor (Chairman) for the municipal year 2022/23

The Town Mayor, Councillor Tucker gave a brief resumé of her year in office

**RESOLVED** that the thanks of this Council be tendered to Councillor Tucker for the able and efficient way that she has discharged her duties as Town Mayor during the past year.

*Proposed by Councillor Bennett and seconded by Councillor Ronchetti*

Nominations were then called for the election of the Town Mayor for the 2022-23 civic year.

**RESOLVED** that Councillor Tucker be elected as Town Mayor for the municipal year 2022-23

*Proposed by Councillor Wenmoth and seconded by Councillor Doyle*

Councillor Tucker read aloud and signed the declaration of Acceptance of Office and received into her safekeeping the Lady Jane Killigrew Loving Cup.

Madam Mayor then presented a cheque for the sum of £1,000 to Anthony Retallack of Penryn Football Club, her chosen charity for the 2021-22 municipal year, and nominated her charity as Bosence Farm for 2022-23.

## 2. Apologies

Apologies for absence were received from Councillors Jordan (away) and Hernandez (ill).

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### 3. Declarations of interest and dispensations

There were no declarations of interest or requests for dispensations.

### 4. Public participation

No requests had been received from members of the public wishing to speak at the meeting

### 5. Election of the Deputy Town Mayor (Vice Chairman) for the municipal year 2022/23

Nominations were requested for the election of the Deputy Town Mayor.

**RESOLVED** that Councillor May be elected as Deputy Mayor for the municipal year 2022-23.

*Proposed by Councillor Kirby and seconded by Councillor Milan*

### 6. To confirm the Mayor's appointments

The Town Mayor thanked Jim Henderson (Town Crier), Reverend Amanda Evans (Mayor's Chaplain), Annie Jones (Mayor's Warden), Norman Hunter and Duane Glasby (Macebearers) for their support throughout the 2021-22 municipal year.

The Town Mayor announced her appointments for the 2022-23 municipal year as follows:

- Mayor's Chaplain – Reverend Amanda Evans
- Mayor's Warden – Annie Jones
- Macebearers – Duane Glasby and Norman Hunter
- Town Crier – Jim Henderson
- Mayor's Cadet – Eliana Bunclark

Following the announcement of the Mayor's appointments, the Penryn Forget-me-not Singers entertained with three songs.

### 7. Appointments to committees

It was **RESOLVED** that;

- a) All sixteen councillors are appointed to the Planning Committee
- b) Councillors Bennett, Grant, Langan, May, Tucker and Wenmoth be appointed to the Staffing Committee
- c) Councillors Doyle, Harrison, Kirby, May, Milan, Tucker, Wenmoth and Williams be appointed to the Events Committee.

*Proposed by Councillor Widdon and seconded by Councillor Hanks*

## 8. Appointments to outside bodies

It was **RESOLVED** that Councillors are appointed to the outside bodies as listed below;

- Falmouth & Penryn Community Network Panel – Councillor Hanks
- Falmouth & Penryn Conservation Areas Advisory Committee – Councillor Grant
- Falmouth & Penryn Foodbank – Councillor Bennett
- Friends of Falmouth Hospital – Town Mayor, substitute Deputy Mayor
- Maritime Line Forum – Town Mayor
- Penryn & District Twinning Association – Town Mayor
- Penryn Museum Society (2) – Councillors Kirby and Wenmoth
- Penryn Town Local Trust – as per deed of trust Town Mayor, Deputy Mayor and immediate past Mayor.
- Stuart Stephen Memorial Hall Trust (6) - Councillors Bennett, Langan, Milan, Tucker, Wenmoth and Williams
- University Forum – Councillor Kirby
- West Cornwall CCTV Management Group – Councillor Langan
- Parking Crisis Group (2) – Councillor Ronchetti, 2<sup>nd</sup> position vacant
- Place Shaping (3) – Councillors May, Hanks and Ronchetti

*Proposed by Councillor Langan and seconded by Councillor May*

## 9. Review of the Council's policies and procedures

It was **RESOLVED** that;

- a) The Standing Orders as approved at the Council meeting held on the 14 April 2022 be adopted
- b) The Financial Regulations as approved at the Council meeting held on 14 April 2022 be adopted
- c) The review of the Council's policies and procedures be deferred until the September 2022 Council meeting

*Proposed by Councillor Grant and seconded by Councillor Harrison*

## 10. Review of the inventory of land and buildings, owned or maintained by the Council

The list below of the inventory of land and buildings owned or maintained by the Council was noted.

- Town Hall (Grade 2\* listed building), Higher Market Street, Penryn
- Temperance Hall (Teetotal Hall), Lower Market Street, Penryn
- Old Gent's Hut, Quay Hill, Penryn
- Memorial Garden, Quay Hill, Penryn

- Penryn Library, St Thomas Street, Penryn
- Shute Meadow Car Park, Shute Meadow, off Saracen Way, Penryn
- Glasney Playing Field, Brook Place, Penryn (Management Agreement until 31 Oct 2022)
- Permarin Public Conveniences, Gray's Yard, Penryn (Management Agreement)

## 11. Meeting dates for the 2022/23 municipal year

**RESOLVED** that the list of meeting dates for the 2022-23 municipal year be adopted.

*Proposed Councillor Williams and seconded by Councillor Ronchetti*

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There being no further business to transact, the meeting was closed at 7:37 pm

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**Chairman**

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