



MINUTES

Council Meeting Minutes 7 March 2022

Minutes of the meeting of Penryn Town Council held at the following date, time, and location.

Date: Monday 7 March 2022

Time: 7:00 pm

Location: Council Chamber, Penryn Town Hall, Higher Market Street, Penryn TR10 8LT

Councillors Present: Tucker (Town Mayor), May (Deputy Mayor), Bennett, Doyle, Grant, Hanks, Harrison, Hernandez, Kirby, Langan, Milan, Ronchetti, Wenmoth, Widdon and Williams

In attendance: Helen Perry (Town Clerk)

Members of the public in attendance: Ryan Morwood (Falmouth Packet)

160. Apologies

Apologies for absence were received from Councillor Jordan

161. Declarations of interest and dispensations

There were no declarations of interest or requests for dispensations.

162. Public participation

No requests had been received from members of the public wishing to speak at the meeting

163. Minutes

RESOLVED that minute numbers 141 to 159 of the meeting of the Council held on 7 February 2022 were approved and signed as a correct record.

Proposed by Councillor Grant and seconded by Councillor Wenmoth

164. Committee minutes

The minutes of the meeting of the Events Committee held on 1 February 2022 were noted

The minutes of the meeting of the Staffing Committee held on 17 February 2022 were noted

The minutes of the meeting of the Planning Committee held on 21 February 2022 were noted

165. Minutes from outside groups

The minutes of the Place Shaping Board meeting held on 1 February 2022 were noted.

166. Correspondence

The Town Clerk reported: -

- CALC AGM – will take place on Tuesday 8 March at 7pm at St Erme Community Centre, members are welcome to attend.
- Boundary Review – the second consultation for the Parliamentary areas within England is open for comments until 4 April, Penryn falls within the Truro and Falmouth division
- Cyber Alert – people are asked to be more vigilant regarding the increased likelihood of cyber threats.

167. Mayor's announcements and engagements

The list of Mayor's engagements for the period 7 February to 6 March 2022 were noted.

168. Representations and reports

Cornwall Councillor Widdon reported: -

- Ships and Castles – a joint letter was sent to the Cabinet at Cornwall Council by the local members of the Falmouth and Penryn Community Network Area, against the recommended closure of the Ships and Castles centre, unfortunately the Cabinet approved the closure at its meeting held on 4 March, no details are currently available regarding the future proposals for the site.
- 20 mph Zone – Penryn is part of the first areas to install 20 mph zones, the default position is that any area that is currently 30 mph will be reduced to 20 mph.
- Economic Growth Transport Strategy – there will be large changes to the transport strategy, which will make it more difficult for car drivers. Integrated ticketing should be commencing soon and will make travelling on public transport cheaper.
- E-Bikes Pilot – Penryn will form part of the e-bikes trial, the bike shop on Commercial Road already hires out electric bikes.
- Planning – the climate change DPD is not active yet, CIL has been announced and they are looking for projects that benefit young people.

Councillor Grant reported: -

- Falmouth and Penryn Conservation Areas Advisory Committee – three applications were in Penryn, two of which have already been discussed at the planning committee

Councillor Hanks reported: -

- Pendennis Leisure CIC – following the news that Ships and Castles will close, Pendennis Leisure are considering what steps, if any, can be taken to ensure the retention of a leisure service.

Councillor Langan reported;

- CCTV meeting – Councillor Langan raised the point at the meeting, that Penryn Town Council had not seen a Police Officer at its Council meetings for numerous years. At a later date a representative from the CCTV group will be happy to attend a Council meeting to give details regarding the CCTV system.

The Town Mayor informed members that Saracen House had a window broken by youngsters, the broken window has been boarded-up, a request for the remaining ground floor windows to be boarded-up has been sent to Cornwall Council.

169. Town Clerk's report

The Town Clerk's report was noted.

170. Accounts: 1 January to 31 January 2022

RESOLVED that the list of accounts paid and the monthly statement for the period 1 to 31 January 2022 be approved.

Proposed by Councillor May and seconded by Councillor Langan

171. Community grants

There were three requests for community grants.

- Action for Children

Due to the low take-up for the group in Penryn the group has now closed, Action for Children have therefore withdrawn their request for grant funding.

- Falmouth Food Co-op CIC

It was proposed by Councillor May and seconded by Councillor Bennett that a grant of £300 be awarded to Falmouth Food Co-op.

It was proposed as an amendment by Councillor Langan and seconded by Councillor Widdon that a grant of £437 be awarded to Falmouth Food Co-op.

On a vote, the amendment won.

It was **RESOLVED** that in accordance with sections 1-8 of Part 1 of the Localism Act (General Power of Competence), Falmouth Food Co-op be awarded a grant of £437 towards the cost of seed compost, tools and building material for creating a sheltered space.

Proposed by Councillor Langan and seconded by Councillor Widdon

- Feel Safe Scheme

It was **RESOLVED** that in accordance with section 31 of the Local Government and Rating Act 1997, the Feel Safe Scheme be granted £887 to assist the scheme to cover the Penryn area

Proposed by Councillor Langan and seconded by Councillor Ronchetti

172. Town Council's credit card limit

It was **RESOLVED** that the credit limit for the Council's credit/procurement card be increased by £500 to £1,500.

Proposed by Councillor Langan and seconded by Councillor Grant

173. Insurance

The Town Clerk confirmed that the Council would be entering into the final year of its three-year insurance contract, quotations will be sourced later in the year for the insurance cover.

It was **RESOLVED** that the expenditure of £4,307.30 which includes VAT and insurance premium tax be approved.

Proposed by Councillor May and seconded by Councillor Williams

174. Investment strategy policy

It was **RESOLVED** that following the review of the investment strategy, no changes are required.

Proposed by Councillor Widdon and seconded by Councillor Grant

Councillor Langan raised the issue about splitting the Council's funds between different banks to ensure the Council's funds are protected.

175. Selection of Deputy Town Mayor for the 2022/23 municipal year

The Town Clerk confirmed that one nomination had been received for Councillor May.

It was **RESOLVED** that Councillor May is selected as Deputy Town Mayor for the ensuing civic year

Proposed by Councillor Kirby and seconded by Councillor Milan

176. Unreasonable customer behaviour policy

It was **RESOLVED** that the unreasonable customer behaviour policy be adopted

Proposed by Councillor May and seconded by Councillor Langan

177. Planning committee membership

A lively debate took place regarding the pros and cons of reducing the planning committee to ten members.

It was **RESOLVED** that the membership of the planning committee for the new civic year remain at all sixteen Councillors.

Proposed by Councillor Langan and seconded by Councillor Grant

178. Annual leave policy

It was **RESOLVED** that the annual leave policy as updated by the Staffing Committee be adopted

Proposed by Councillor Widdon and seconded by Councillor Grant

179. Time off in lieu policy

It was **RESOLVED** that the time off in lieu policy as updated by the Staffing Committee be adopted

Proposed by Councillor Widdon and seconded by Councillor Ronchetti

180. Flag flying policy

It was **RESOLVED** that the flag flying policy be adopted

Proposed by Councillor Widdon and seconded by Councillor Wenmoth

There being no further business to transact, the meeting was closed at 8:05 pm

Chairman
