



Minutes of the Penryn Neighbourhood Plan Steering Group

Tuesday 3 March 2020 at 6.30pm

The Council Chamber, Town Hall, Higher Market Street, Penryn

Present: Councillor McSorley (RMcS)
Councillor M May (MM)
Councillor Garrett (JG)
Councillor Mullins (CM)
Mr T Howells (TH)
Mr T Fairs (TF)
Mr M Hewitt (MH)

In Attendance: Terry Grove-White (TGW)
Linda Body (LB)

Agenda Item:	Minute:	Action:
1. Apologies	Apologies for absence were received from: Helen Perry - Town Clerk Councillor Widdon Mr E Dawkins Mrs F Dawkins	
2. Declarations of Interest	There were no declarations of interest.	
3. Minutes	The minutes of the meeting of the Neighbourhood Plan Steering Group held on the 4 February 2020 were approved as a true and accurate record. <i>Proposed by Councillor M May and seconded by Councillor Mullins</i>	
4. Correspondence	There were no items of correspondence to report to the meeting.	

6. For Discussion:	<p><u>Consultation Feedback</u> – The six-week pre-submission consultation period closed at 5pm on Monday 2 March 2020. TGW reported to the meeting that 21 feedback forms had been completed from residents and members of the public. Responses had also been received from organisations that were set out as statutory consultees, i.e. Cornwall Council (which covered a wide range of Council Officers), Natural England, surrounding landowners and other consultees appropriate to the plan area.</p> <p>TGW had read through the forms and produced a spreadsheet that covered the key issues/comments that had been highlighted. The meeting then discussed the responses to the issues at length so that TGW could prepare a report based on the Groups views. This report will then be published in the Plan.</p> <p>TGW is also preparing a Statement of Community Involvement and a Basic Conditions Statement that will accompany the Plan.</p> <p>MH then explained to the Group that 30 online responses had been received and 155 general comments. He added that the electronic responses almost mirrored the same issues as the handwritten feedback forms and that there were common themes across the board. He will produce a report for TGW, in the first instance, so that TGW can then report on the overall views of the responses received.</p>	
7. Next steps	<ul style="list-style-type: none"> • TGW to bring updated feedback report to next meeting • Investigate additional Locality grant funding bid for Landscaping 	
8. Date of next meetings	17 March, Council Chamber, 6.30pm	
	There being no further business the meeting was closed at 8.10pm	