



Minutes of the Penryn Neighbourhood Plan Steering Group

Wednesday 17 July 2019 at 6.30pm

The Council Chamber, Town Hall, Higher Market Street, Penryn

Present: Councillor McSorley (RMcS) Councillor M May (MM)
 Councillor Garrett (JG) Councillor Mullins (CM)
 Councillor T Widdon (TW) Cornwall Councillor J Symons (JS)

Mr E Dawkins (ED) Mrs F Dawkins (FD)
 Mr T Fairs (TF)

In Attendance: Linda Body (LB)

Agenda Item:	Minute:	Action:
1. Apologies	Apologies for absence were received from: Town Clerk, Cllr Wenmoth (CW), Mr T Howells (TH)	
2. Declarations of Interest	There were no declarations of interest.	
3. Minutes	The minutes of the meeting of the Neighbourhood Plan Steering Group held on the 10 June 2019 were approved as a true and accurate record. <i>Proposed by Councillor M May and seconded by Councillor Mullins</i>	
4. Correspondence	No correspondence was received.	
5. For Discussion:	<u>Vision Statement</u> : RMcS reported to the group that at a meeting with Mike Hewitt (MH), TGW and MM on Monday evening that it was suggested that the group might like to revisit the wording of the vision statement for the plan. After a lengthy discussion it was suggested that the following wording be input before the existing bullet points: The vision for the future of Penryn is 'Supporting a thriving town to meet local needs and enhance its character and distinctiveness for a sustainable future'. Our aim in achieving this is by encompassing the following: then list the bullet points.	TG

	<p><u>Celebratory</u>: A half page (maximum) be added, underneath the vision statement, on some celebratory features/aspects of the town. All to come up with their suggestions and send to LB by 5pm on Tuesday 23 July. LB will then forward the information to MH, JG and TW. MH can start work on the final draft on the 26 July. MH will then be invited to the groups next meeting to update on the draft plan and how the group can then take things forward.</p> <p>LB to ask both CW and John Kirby for their input.</p> <p><u>Feedback from Meeting with MH</u> – RMcS reported to the meeting that herself MM and TGW met with MH on Monday evening to go through the time table of events leading up to the consultation. Information on the two land sites is still required from AECOM but the plan could still be drafted up and any additional information could be included as an addendum to the plan. This will then hopefully go to Full Council in September.</p> <p>When the plan goes 'live' there will be a six week consultation period and during this time the group will need to publicise the plan during events, social media, websites, in the library and delivering information door to door. An A3 size document, that can be folded down, will be produced and be delivered to every property in Penryn to raise awareness.</p> <p>TW suggested a bus could be hired advertising the plan with banners and pop ups etc and also have the Council laptop on board for those that wish to view information on line etc. TW will investigate further.</p> <p>Flyers could be printed and handed out on Fair Day on the 24 August and a stand erected in the main street for the day. All to email LB their availability for helping on the day.</p>	<p>LB</p> <p>All</p>
6. Finance Update	LB reported that there had been no change in the budget and it still currently stands at £9,099.24.	
7. Next steps	<ul style="list-style-type: none"> • All to think about survey questions for the consultation documents and bring back to the next meeting • LB to contact TGW to enquire when AECOM will be completing their work • All to research some good photographs of the town • All to consider best ways in which to promote the draft plan 	<p>All</p> <p>LB</p> <p>All</p>
8. Date of next meeting	5 August, 6.30pm in the Council Chamber	
	There being no further business the meeting was closed at 7.30pm	