



Minutes of the Penryn Neighbourhood Plan Steering Group

Wednesday 7 May 2019 at 6.30pm

The Council Chamber, Town Hall, Higher Market Street, Penryn

Present: Councillor Ms Rebecca Holden (RH)
Councillor Mrs M May (MM)
Councillor C Wenmoth (CW)
Councillor Dr J Garrett (JG)
Helen Perry (Town Clerk)

Mr E Dawkins (ED)
Mrs F Dawkins (FD)
Terry Grove-White (TGW)
Mr T Howells (TH)
Mr T Fairs (TF)

In Attendance: Linda Body (LB)

Agenda Item:	Minute:	Action:
1. Apologies	Apologies for absence were received from: Cllr Mrs T Widdon, Cllr C Mullins, Mael Garrac and Esther Richmond (Cornwall Council)	
2. Declarations of Interest	There were no declarations of interest.	
3. Minutes	The minutes of the meeting of the Neighbourhood Plan Steering Group held on the 15 April 2019 were approved as a true and accurate record. <i>Proposed by Councillor M May and seconded by Mr E Dawkins</i>	
4. Correspondence	No correspondence was received relevant to the Neighbourhood Plan.	

5. Update on issues and evidence on student accommodation and HMO	<p>After a lengthy discussion the meeting resolved that in order to maintain an appropriate housing mix and to safeguard the character of local communities, the proportion of HMOs within the areas subject to Article 4 directions should not exceed 10% of the total number of dwellings within a 100m radius of any application. Also, retain the additional factors already listed in the plan.</p> <p>TGW to update the plan accordingly.</p> <p><i>Proposed by Cllr Mrs M May and seconded by Mr Eric Dawkins</i></p>	TGW
6. Update on any feedback regarding SEA	<p>TGW asked the group whether they wished to allocate two housing sites, through technical support from AECOM, within the draft plan or is happy with what is already highlighted within the Cornwall Site Options Development Plan Document. It was suggested that this decision be put on hold until after consultation with the Council on the 3 June.</p>	
7. Update on feedback on housing sites discussed from AECOM report	<p>Two possible sites were discussed (Packsaddle and Round Ring – behind Tranquility). There are some planning issues with both sites and TGW will liaise with CC to look into any future problems and the merits of the sites. RH proposed to the group that the two site options be added into the consultation document that will go to Council in June and take their views and guidance.</p> <p><i>Proposed by Cllr Mrs R Holden and seconded by Cllr Mrs M May</i></p>	TGW
8. Programme Update	<ul style="list-style-type: none"> • TGW to prepare an updated version in preparation for the council meeting on the 3 June 2019. Report to be sent to HP by the 27 May 2019 for inclusion in the Council agenda pack. HP to send TGW a template for the covering report. • Meeting to be set up with Michael Hewett to discuss ideas and logos etc. 	TGW and HP
9. Finance Update	<p>LB reported to the meeting that an invoice has been received for £800 which will be paid in due course, leaving a balance of £11,423.</p>	
10. Date of next meeting	<p>Monday 10 June</p>	
	<p>There being no further business the meeting was closed at 7.35pm</p>	