



Minutes of the Penryn Neighbourhood Plan Steering Group

Wednesday 10 April 2019 at 6.30pm

The Council Chamber, Town Hall, Higher Market Street, Penryn

Present: Councillor Ms Rebecca Holden (RH)
Councillor Mrs M May (MM)
Councillor C Mullins (CM)
Councillor Dr J Garrett (JG)
Councillor J Symons (JS)
Councillor C Mullins (CM)

Mr E Dawkins (ED)
Mrs F Dawkins (FD)
Terry Grove-White (TGW)
Mr M Garrec
Mr T Howells (TH)

In Attendance: Darren Holland (DH minutes)

Agenda Item:	Minute:	Action:
1. Apologies	Apologies for absence were received from Helen Perry – Town Clerk (HP)	
2. Declarations of Interest	There were no declarations of interest.	
3. Minutes	The minutes of the meeting of the Neighbourhood Plan Steering Group held on the 13 March 2019 were approved as a true and accurate record. <i>Proposed by Councillor M May and seconded by Councillor C Mullins</i>	
4. Correspondence	No correspondence was received relevant to the Neighbourhood Plan.	

	<p>of affordable housing to be entered on document.</p> <p>Additional items arising from the discussions were:</p> <ul style="list-style-type: none"> • Thank you letter to be sent to AECOM for work done 	RH
6. Next Steps	<p>TGW to update document following discussions and agreements and then to complete finalisation of document.</p> <p>Present at next Council meeting in June.</p>	TGW
7. Finance Update	<p>DH gave a brief update on the finance report giving the income and expenditure for the month and the total spent in the year to date.</p> <p>Remaining budget - £11808</p> <p>DH added that LB had duly completed the end of grant report for the latest grant received and sent to Groundwork UK. All was satisfactory and the grant is now complete.</p>	
8. Date of next meeting	8 May 2019 – 6.30pm – Council Chamber	
	There being no further business the meeting was closed at 8.38pm	