

Minutes of the Penryn Neighbourhood Plan Steering Group

Monday 25 June 2018

The Council Chamber, Town Hall, Higher Market Street, Penryn

Attendance: Councillor Ms Rebecca Holden (RH) Kate McGovern (KM)
 Councillor Mrs Mary May (MM) John McGovern (JM)
 Eric Dawkins (ED) Irene Jones (IJ)
 Frances Dawkins (FD) Jim Atkins (JA)
 Terry Grove-White (TGW)
 Martin Northern (MN)
 Councillor Chris Mullins (CM)
 Councillor Dr Jo Garrett (JG)
 Linda Body (LB minutes)

Agenda Item:	Minute:	Action:
1. Election of Chairman	Nominations were called for the election of the Chairman RESOLVED that Councillor Ms R Holden be elected Chairman of the Neighbourhood Plan Steering Group for the ensuing year <i>Proposed by Councillor Mrs M K May and seconded by Councillor C Mullins</i>	
2. Election of Vice-Chairman	Nominations were called for the election of the Vice-Chairman RESOLVED that Councillor M May be elected Vice-Chairman of the Neighbourhood Plan Steering Group for the ensuing year <i>Proposed by Councillor R Holden and seconded by Councillor C Mullins</i>	
3. Apologies	S Persighetti (SP), Mark James (MJ), Hayley May (HM), Betty Levene (BL), John Symons (JS)	
4. Minutes of Previous meeting and Matters Arising	The minutes of the previous meeting were approved as a true and accurate record.	
5. Presentation from Oliver Lane	Oliver Lane (OL), Director of Residences and Facilities from Falmouth and Exeter University gave an update on student accommodation and student numbers. He will send his presentation to LB who will email it out to all of the group. During the Q&A session RH asked OL what was planned for the sloping land on the University campus and could it fit in with our NHP?	LB

	<p>OL responded that there are no definitive plans as such but that the University would be happy to offer its services to assist with the plan as it is always keen to support community access and community involvement.</p> <p>ED expressed concerns that with the development of many more student accommodation schemes that the fabric of the town is eroding. New homes need to be provided for the young people of the town and this needs to be taken into consideration. OL will feed this back to the University but suggested the possibility of the Council entering into an accreditation scheme which aims to improve property and management standards in the private rented sector by asking landlords and/or agents to voluntarily meet certain minimum standards. OL will be happy to come back to a further Steering Group meeting and explain in more detail.</p> <p>The meeting thanked OL for his attendance.</p>	
6. Neighbourhood Plan Programme Update	TGW went through the process of what is needed to be completed to finally get the plan adopted by Cornwall Council. TGW has proposed a possible end date of March 2020. This was deemed slightly ambitious but the group is keen to get things sped along and to fully engage with the next steps.	
7. Structure of the Plan	<p>TGW discussed his proposal for the structure of the plan:</p> <ol style="list-style-type: none"> 1. Introduction 2. Vision 3. Natural Environment 4. Heritage 5. Economy 6. Housing 7. Movement 8. Area sections <p>TGW distributed individual reports for all to peruse and asked if they could come back to the next meeting with their views? LB will email all of the group with all of the documents and upload them onto the Town Council website.</p>	LB
8. Key issue Update	RH reported to the meeting that she has concerns regarding the recent planning application that has been granted in Crantock. This consent has been given outside of the outlined scheme and design within Crantock's Neighbourhood Plan. It was explained that this site in Crantock was granted by the Planning Authority as it is classed as a 'Rural Exception Site'. RH suggested that we take advice on the strategic wording for the granting of these rural exception sites within our Neighbourhood Plan.	

9. Accounting	<p>LB reported to the meeting the accounts for the Neighbourhood Steering Group and explained that authorisation of expenditure for the Neighbourhood Plan be delegated to the Chairman and Vice-Chairman of the Steering Group who must be Councillors and expenditure must be within the agreed budget.</p> <p>The Finance Officer will supply the current expenditure on the Neighbourhood Plan for all Steering Group meetings, any individual expenditure over £5,000 must be approved by Full Council.</p>	
10. Next Steps	<ul style="list-style-type: none"> • TGW and LB to complete the next phase of grant funding applications, this to include technical support • College Valley – JG agreed to head up this specific College Valley Group (physical piece of work to define the boundaries). LB to send her the names of all those that were on the Parks and natural Environment Working Group • Commence technical assistance support for Commercial Road • Obtain quotes for the writing of the Plan and the design of the website etc. 	LB
11. Date of next meeting	23 July at 6:30pm in The Library.	