

Minutes of the Penryn Neighbourhood Plan Steering Group

Monday 26 March 2018

The Library, St Thomas Street, Penryn

Attendance: Rebecca Holden (RH) Vice Chair
 Eric Dawkins (ED)
 Frances Dawkins (FD)
 Terry Grove-White (TGW)
 Betty Levene (BL)
 Jim Atkins (JA)
 Chaz Wenmoth (CW)
 Chris Mullins (CM)
 Jo Garrett (JG)
 Hayley May (HM)
 Linda Body (LB minutes)

Agenda Item:	Minute:	Action:
1. Apologies	S Persigetti (SP), Martin Northern (MN), Mark James (MJ), Sam Pickard (SP), Hayley May (HM)	
2. Minutes of Previous meeting and Matters Arising	The minutes of the previous meeting were noted as accurate.	
3. Updates from Working Groups	<p><u>Housing</u> – MM reported that she is due to meet with Michelle Richards (Housing Development manager from Cornwall Council). The group is coming along nicely and has now plotted on the maps, up to the boundary. The group has met twice and might not need to meet again. TGW added the mapping has been of potential housing on the northern side of the town. The group would like to look at the settlement type boundary, primarily brown field sites. The group also discussed various well known buildings in the town that might be available for renovation in the near future and the frontage needs to be maintained within our conservation area.</p> <p><u>Transport</u> – the group will be preparing a survey for car parking in the town centre and BL will email the survey to all in the steering group and all to agree the survey before the next meeting. TGW updated some of BL’s policies that she had made a start on and will also send around to the group.</p> <p><u>Heritage and Culture</u> – CW reported that the group has not met since the last meeting. He did however, mention to the group that</p>	BL

	<p>there were numerous windows in disrepair in and around the town that need remedial work, and quickly, and whilst plastic windows are not the ideal solution it might be the neatest and tidiest option. TGW will speak to Nick Carhill (Neighbourhoods and Environment from Cornwall Council) and obtain some advice. In the meantime, a list of the dilapidated properties could be made.</p> <p><u>Parks and Gardens</u> – small open spaces and ground that needs to be made good has now been plotted on the map.</p> <p><u>Local Economy</u> –RH explained to the group that the second meeting was held three weeks ago and attendance was low. There will be another meeting on the 4 April at 6.30pm in the Town Hall. RH added that if no-one turns up then unfortunately the group will have to fold. RH will feedback at the next meeting.</p>	TGW
4. Update from TGW	<p>TGW reported that he has sourced other Town Plans that have been completed and LB will send them out via email. All to peruse them and come up with ideas and suggestions for our own plan. Highlight sections and formats of interest. LB to commence work on the next round of grant funding.</p>	All
5. Next Steps	<ul style="list-style-type: none"> • All to think about what and why do we want in our plan and how could we brand it. • Website development would be advantageous and thus of interest to people. Look at the design of it going forward. • HM/JG and BL all to work together on updating the website. • Interanima – TGW will approach them to set up a meeting • Finalisation of all working groups • Revisit timeline • Look at overarching themes and remainder of our aims and objectives 	All TGW
6. Date of next meeting	23 April 2018	