

# Minutes of the Penryn Neighbourhood Plan Steering Group

**Monday 27 November 2017**

**Attendance:** D Garwood, Chair (DG), M May (MM), M Northern (MN), R Holden (RH), Eric Dawkins (ED), Frances Dawkins (FD), Terry Grove-White (TGW), C Wenmoth (CW), Linda Body (LB) minutes, H Perry (HP) Town Clerk

Members of Cornwall Council:

Robert Lacey (RL) Principle Development Officer – Planning Policy  
Imogen Day (ID) Development Officer

Members of the public:

Mrs A Stonehill  
Mr M Stonehill  
Mrs B Levine  
Mr J Cruxon

| Agenda Item:                                       | Minute:  | Action: |
|--|--|---------|
| 1. Apologies                                       | S Persigetti (SP), H. May (HM)   |         |
| 2. Minutes of Previous meeting and Matters Arising | <p>The minutes of the previous meeting were noted as accurate.</p> <p>TGW attended the meeting and gave an update on his progress thus far and advised:</p> <ul style="list-style-type: none"> <li>• When looking at the Working Groups, they will need to focus on 'place' specific. The working Groups will work alongside TGW and feed back to him.</li> <li>• Need to address the issues that arose in the consultation responses and also in the analysis in regard to concerns surrounding the town's conservation areas and the quality of development.</li> <li>• Student sites – try and include Article 4 – Working Groups can look into this.</li> <li>• Protected Open Spaces – TGW could write a Policy on this if required.</li> <li>• Public Access between the town and waterfront and College Valley - Cornwall Council are preparing an infrastructure assessment at the moment and perhaps Penryn could become a pilot. Could speak to the</li> </ul> |         |

Environment Agency and TGW is happy to support a Working Group on this. RL will also offer support and advice further in the meeting.

- Empty Shops in the Town Centre – Business Improvement District (BID) - a business led and business funded scheme to improve a defined commercial area, such as a town centre or industrial estate through additional services or new initiatives – TGW stated that there is a potential opportunity to look at this, which would strengthen the role of Kernick Industrial Estate, but it will be outside of the NHP.
- Housing – this is very much site specific but a specific design policy could be written for Penryn if required.
- Investigate roof spaces, car parking and retaining shop fronts. TGW happy to assist with this.
- Work will need to be started on talking to land owners in the periphery of Penryn, i.e. registry search. DG will feedback to TGW on the current information that the NHP has received from Enys Estate etc.
- TGW will formulate a short report on work completed so far on the historical site at Round Ring farm.

TGW explained to the meeting that he had invited RL and ID to the meeting to see if they could assist with work on the Plan. RL continued that he is currently working on the PERFECT (Planning for Environment and Resource Efficiency in European Cities and Towns) Project which is a 5 year, €2 million project co-funded by INTERREG Europe which began in January 2017. The Lead Partner is the Town and Country Planning Association.

The purpose of the PERFECT project is to raise awareness and promote the multiple benefits of Green Infrastructure through research and practical actions. They will use what they learn to improve the implementation of regional development policies and programmes, in particular those investing in jobs and growth.

Specifically in Cornwall, they wish to engage with communities who are creating Neighbourhood Plans and would like the Group to work in partnership with them and share information.

DG responded on behalf of the meeting and stated that this would be a fantastic opportunity for the Group to receive stewardship from the Council in this regard and that once the working groups were set up then he would contact ID at CC to have an interim meeting.

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|--------------------------------|---|--|
|                                | Cemeteries and Verges – RL stated that he would put the Group in contact with a CC team on this.  |  |
| 3. Formation of working Groups | <p>The five Working Groups were formed as follows, each working Group will devise its own ToR:</p> <p>Local Economy – RH, JC<br/> Heritage and Culture – CW, ED, FD, SP<br/> Housing – MM, ED, FD, MN, RH<br/> Parks and nature – DG, CW, BL<br/> Traffic and Transport – RH, BL, MM</p> <p>Each group to meet separately before the next meeting and feedback to the Steering Group and TGW.</p> |  |
| 4. Next Steps                  | <p>Running Website and Comms – DG needs two people who will volunteer for this at some point.</p> <p>Set up the interim meeting with CC to discuss the PROJECT going forward</p>  |  |
|                                |   |  |
| 5. Date of next meeting        | 29 January at 6.30pm in The Library   |  |

DRAFT