

Minutes of the Penryn Neighbourhood Plan Steering Group

Monday 26 June 2017

Attendance: D Garwood, Chair (DG), S Persighetti (SP), M May (MM), M Northern (MN), R Holden (RH), C Wenmoth (CW), H May (HM), C Smith (CS), M James (MJ)
L Body, minutes (LB)

Agenda Item:	Minute:	Action:
1. Election of Vice-chairman	<p>Nominations were requested for the role of Vice-Chairman. MM proposed that RH be nominated as Vice-Chairman. There being no other nominations it was RESOLVED that Councillor Ms R Holden be nominated as Vice-chairman of the Neighbourhood Plan Steering Group.</p> <p><i>Proposed M May and seconded by CW</i></p>	-
2. Apologies	<p>Frances Crow (FC) Joannie Willett (JW)</p> <p>It was requested that Councillor John Symons (Penryn East & Mylor) be invited to future meetings.</p>	LB
3. Minutes of previous meeting	The minutes of the previous meeting were noted as accurate.	-
4. Overview of plan for new members	<p>MJ went through the timeline for the meeting and explained that the Cornwall Council Neighbourhood Plan Toolkit website is a very good guide. Main key tasks for the timeline were:</p> <ul style="list-style-type: none"> • Communications strategy • Monitoring Project Plan <p>Cornwall Local Plan (CLP) – MJ explained to the meeting that the CLP will provide Penryn with land for enough housing for the planned period of its document life and that the CLP is the overarching document for Neighbourhood Plans but Penryn’s would have a lot more detail. PTC can work with other land owners outside of the CLP as long as the land is within PTC’s designated area.</p> <p>The Cornwall Site Allocations Development Plan (DPD) is currently out for consultation. This document that will set out the strategic sites / policies to deliver the Cornwall LP:SP housing & employment targets. The DPD will be one of a suite of planning documents that make up the Cornwall Local Plan and any relevant Neighbourhood Plans (NP). Penryn’s NP will need expertise on board and detailed knowledge of NPs and the CLP. MJ will speak to some his Cornwall Council colleagues to see if they would be prepared to assist on a fee paying basis. MJ will invite those interested to</p>	

	<p>the next meeting.</p> <p>The group discussed the issues of having the right allocation in the NP for student housing. It was confirmed that the DPD already covers parcels of land at Parkengue, Rebel Brewery and Granite Planet. The site behind B&Q has also been identified. Falmouth Town Council had Article 4 written in to their plan to alleviate many houses in Falmouth being classed as houses in multiple occupation by students which has led to increasingly higher rent levels and property prices. The meeting suggested to possibly approach Oliver Lane from the University to come to a future meeting. Issues like this could also be raised in the next part of the plan which involves stakeholder engagement.</p>	MJ
5. Next Steps	<ul style="list-style-type: none"> • The Plan has now progressed to the setting up of Working Groups to help with developing an evidence base. RH, MN and DG agreed to do a telecall ring around of all those members of the public who had expressed an interest in becoming involved with our NP and see if they would like to join one or more of our working groups. LP to source suitable dates when the PTC office is available. The Working Groups could then be set up over the summer and then re-engage with further workshops in the autumn. • Identifying Policies/Projects – MM suggested to the meeting that either Matthew Williams and/or Matthew Brown to a future meeting to assist to assist with how our policies can be developed within our Plan and understanding the toolkit. • We now need to start telling a story of how far we have come and need to start explaining our aspirations and keep the community further engaged with the process. • Progress the new Facebook pages and upload all available documents and links etc • Monitoring Project Plan – buy in professional services to assist with driving the process • A presence will be made in the Carnival and LB to produce some A5 flyers for distribution throughout the parade <p>The meeting would like to note special thanks for all of the hard work that Megan has completed so far and thanks go to her on behalf of the Group.</p>	<p>LP</p> <p>DG</p> <p>LB</p>
6. Date of Next meeting	All to look at August dates and bring back to next meeting on the 24 July 2017	

