



PENRYN TOWN COUNCIL

NEIGHBOURHOOD PLAN WORKING PARTY

Thursday 28 May 2015, 7.00 p.m., Penryn Town Hall

AGENDA

Town Councillors: D Garwood (Chairman)
R P Mitchell (Vice-Chairman)
Mrs G A Grant
Mrs B Hulme
J Langan
C S F Smith
M Snowdon
C K Wenmoth

Cornwall Councillors: Mrs Mary May

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
To receive declarations of interest in relation to items on the agenda
- 3. DISPENSATIONS**
To consider requests for dispensations in relation to declarations of interest
- 4. MINUTES**
To approve the minutes of the meeting of the Neighbourhood Planning Working Party held on 7 May 2015 [Pages 1-2]
- 5. CORNWALL COUNCIL SUPPORT TO NEIGHBOURHOOD PLANNING**
To discuss support available from Cornwall Council with Mark James, Community Link Officer
- 6. ACTIONS FROM PREVIOUS MEETING**
To receive update on progress with actions from the previous meeting
- 7. NEXT STEPS**
To agree next steps and actions to be taken
- 8. DATE OF NEXT MEETING**
To agree the date of the next meeting



PENRYN TOWN COUNCIL

NEIGHBOURHOOD PLAN WORKING PARTY

Thursday 7 May, 7.00 p.m., Town Hall, Penryn

MINUTES

Town Councillors in attendance: D Garwood
Mrs G A Grant
J Langan
R P Mitchell
M Snowdon

Cornwall Councillor in attendance: Mrs M K May

Also in attendance: Lauren Bayfield [Administrator]
Michelle Davey [Town Clerk]

1. ELECTION OF CHAIRMAN

RESOLVED that Councillor D Garwood be elected as chairman.

Proposed by Councillor Mrs M K May and seconded by Councillor Mrs G A Grant

2. ELECTION OF VICE-CHAIRMAN

RESOLVED that Councillor R P Mitchell be elected as Vice-Chairman.

Proposed by Councillor Mrs M K May and seconded by Councillor Mrs G A Grant

3. APOLOGIES FOR ABSENCE

Apologies were received from Councillor C S F Smith (away) and C K Wenmoth (away).

4. DECLARATIONS OF INTEREST

None declared.

5. TERMS OF REFERENCE

The terms of reference were noted subject to the amendment that eight members of the Town Council be members of the Neighbourhood Plan Working Party.

6. BACKGROUND TO NEIGHBOURHOOD PLANNING

Several documents were circulated including Cornwall Council Neighbourhood Planning information and the Cornwall Local Plan relating to Falmouth and Penryn. The Cornwall Local Plan has been submitted to the Secretary of State for approval and parts of it may be adopted by the autumn. The

documents state that a Neighbourhood Plan must broadly conform to the Cornwall Local Plan. It would also be a legal document once approved. Initially the Town Council was advised by Cornwall Council that it would not need a Neighbourhood Plan as the Town Framework includes much of the detail that would be included. However it was commented that the consultation that was carried out towards the Town Framework was ineffective and did not capture the views of the public sufficiently. Cornwall Council carried out the Town Framework for Falmouth and Penryn as both towns are considered to be areas of growth. Although Falmouth and Penryn have been 'grouped' together Cornwall Council planning officers have advised that they would not expect the housing target to be solely met within Penryn alone.

Discussion took place around neighbourhood planning and members raised several points including:

- The focus of the working party should be to carry out sufficient research into whether Penryn would benefit from a Neighbourhood Plan
- Consultation would be a large part of the plan with emphasis on hearing from a broad cross-section of the community and not just single issue groups
- A plan does not have to include areas outside of the parish boundary but can take into account any development near by
- A plan could be developed with surrounding parish councils
- Professional experts could be employed to help with the plan
- Information collated in previous plans including the Town Framework and the 2009 Community Plan can be put towards a Neighbourhood Plan
- Falmouth's Neighbourhood Plan has a focus on the Article 4 Directive which could impact the number of multiple occupancy homes in Penryn
- A plan would need to be reviewed on a regular basis
- Once submitted, the plan could take a year to be adopted
- Neighbourhood Development Orders can be put within the plan to encourage development of specific facilities i.e. residential homes

7. NEXT STEPS

- Conduct feasibility study of carrying out Neighbourhood Plan including time and financial cost using plans that are of similar size to Penryn
- Research what plans have already been approved and effective methods of putting the plan together including different methods of consultation
- Invite Cornwall Council officers to next meeting [LB]
- Research public engagement [RM]
- Research cost using similar sized plans and time expenditure [DG]
- Research impact on Town Council office work load [LB]
- Discuss working with neighbouring parishes [DG]

8. DATE OF NEXT MEETING

To be confirmed after conferring with Cornwall Council officers.

There being no further business the meeting was closed at 8.20 p.m.