



## **PENRYN TOWN COUNCIL**

### **NEIGHBOURHOOD PLAN WORKING PARTY**

**Thursday 7 May 2015, 7.00 p.m., Penryn Town Hall**

#### **AGENDA**

**Town Councillors:** D Garwood  
Mrs G A Grant  
Mrs B Hulme  
J Langan  
R P Mitchell  
C S F Smith  
M Snowdon  
C K Wenmoth

**Cornwall Councillors:** Mrs Mary May

- 1. ELECTION OF CHAIRMAN**
- 2. ELECTION OF VICE-CHAIRMAN**
- 3. APOLOGIES FOR ABSENCE**
- 4. DECLARATIONS OF INTEREST**
- 5. TERMS OF REFERENCE [Page 1]**
- 6. BACKGROUND TO NEIGHBOURHOOD PLANNING**
- 7. NEXT STEPS**
- 8. DATE OF NEXT MEETING**



## **Neighbourhood Plan Working Party**

### **Terms of Reference**

#### ***Membership***

Six members of the Town Council

One Cornwall Councillor for Penryn

Co-optees from the Penryn community appointed by the Working Party as it deems appropriate

#### ***Chairmanship***

The Committee shall elect a Chairman and Vice-Chairman at its first meeting to hold office for the duration of the Working Party.

#### ***Scope***

To investigate the potential for a Penryn Neighbourhood Plan.

#### ***Reporting Mechanism***

The Chairman of the Working Party shall present a final report to the full Council.

Minutes of the meetings shall be presented to meetings of the full Council.

#### ***Public Attendance***

Meetings of the Working Party shall not be open to members of public except by invitation.

#### ***Administration***

The Working Party shall be administered by a Customer Support Officer and attended by the Town Clerk.